

PUBLIC CABLE TELEVISION AUTHORITY

A Joint Powers Agency

10200 SLATER AVENUE ~ FOUNTAIN VALLEY, CA 92708

DATE: December 21, 2011

TIME: 8:30 A.M.

PLACE: Fountain Valley City Hall, Conference Room 1.

IN ACCORDANCE WITH CALIFORNIA GOVERNMENT REQUIREMENTS CODE SECTION 54954.2, THIS AGENDA IS POSTED NO LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK OF EACH MEMBER CITY OF THE PCTA.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2, OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED NO LESS THAN 24 HOURS PRIOR TO THE MEETING.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minute Approval of November 19, 2011, Regular Meeting – See backup to Item 3.
4. Public Comments
Persons wishing to address the Board on matters of the PCTA may do so at this time as determined by the Chair; comments are limited to *three minutes*, or deferred until the specific agenda item.
5. Approval of Expenditures
 - A. Receive/File Demand Register No. 7131 to 7195 – See backup to Item 5A.
 - B. Receive/File Treasurer’s July to November 2011 Report – See backup to Item 5B.
 - C. Receive/File P.E.G. July to November 2011 Reports – See backup to Item 5C.
6. Reports
 - A. Report of Board Members
 - B. Report of PCTA Attorney
 - C. Report of Administration – See back-up to Item 6C.

PUBLIC CABLE TELEVISION AUTHORITY

A Joint Powers Agency

10200 SLATER AVENUE ~ FOUNTAIN VALLEY, CA 92708

7. Unfinished Business

None.

8. New Business

A. RESOLUTION NO. 2011-4: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUBLIC CABLE TELEVISION AUTHORITY (“PCTA”) AUTHORIZING CERTAIN INDIVIDUALS TO MAKE DEPOSITS, WITHDRAWALS AND TRANSFERS ON THE ACCOUNTS OF PCTA AT THE BANK OF AMERICA’S FOUNTAIN VALLEY BRANCH. – See back-up to Item 8A.

B. RESOLUTION No. 2011-5: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUBLIC CABLE TELEVISION AUTHORITY (“PCTA”) AUTHORIZING CERTAIN INDIVIDUALS TO MAKE DEPOSITS, WITHDRAWALS, AND TRANSFERS ON THE ACCOUNTS OF PCTA AT THE LOCAL AGENCY INVESTMENT FUND. – See back-up to Item 8B.

C. Review: PCTA Binder of Working documents

D. Review: PCTA Benefit History and Policy – See back-up to Item 8D.

9. Closed Session

A. Sub-committee to Review and Consider Modifications to Executive Director , Assistant Director, Video Production Coordinator Job Description, and Recruitment of General Manager

B. Receive and File: Board Workshop Presentation on Organizational Structure and Planning

C. DRAFT: FY 2011-12 PCTA Administrative & Government Access Channels Budget – See back-up to Item 9C.

10. ADJOURNMENT TO 8:30A.M. WEDNESDAY, January 17th, 2012, at the **Fountain Valley City Hall, Conference Room 1.**