

PUBLIC CABLE TELEVISION AUTHORITY

A Joint Powers Agency

10200 Slater Ave., Fountain Valley, CA 92708

AGENDA

DATE: September 19, 2018
TIME: 9:00 A.M.
PLACE: Fountain Valley City Hall, Conference Room 1

IN ACCORDANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2, THIS AGENDA IS POSTED NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK OF EACH MEMBER CITY OF PCTA.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO BE SUBMITTED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2 OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED NOT LESS THAN 24 HRS PRIOR TO THE MEETING.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Comments: Persons wishing to address the Board on PCTA matters may as determined by the Chair; comments are limited to three minutes or deferred until the specific agenda item.
4. Consent Calendar: All matters listed under the Consent Calendar are considered to be routine and will be enacted on simultaneously with one motion without discussion, unless separate action and/or discussion is requested by a board member, staff, or a member of the public.
 - A. Minute Approval of July 18, 2018 Regular Meeting: See backup to Item 4A.
 - B. Receive/File Registers No. 11167—11213 and 11214—11285: See backup to Item 4B.
 - C. Receive/File July and August 2018 Treasurer's/Administrative Expenditure Reports: See backup to Item 4C.
 - D. Receive/File July and August 2018 P.E.G. Reports: See backup to Item 4D.

RECOMMENDED ACTION: PCTA Board approve all items on the Consent Calendar.

5. Reports:
 - A. Report of Board
 - B. Report of Administration – See backup to item 5B.
 - C. Report of Attorney

6. New Business:

- A. Discussion of Possible Pay Adjustments for Administrative Assistant, Production Manager, and Editor positions - See Backup to Item 6A.

RECOMMENDED ACTION: PCTA Board discuss and provide direction to staff.

- B. Informational Report Regarding PCTA Employee Handbook – See Backup to Item 6B.

RECOMMENDED ACTION: PCTA Board review policy and provide feedback to staff.

- C. Discussion of Renewal of Huntington Beach Studio Lease – See backup to Item 6C.

RECOMMENDED ACTION: PCTA board review and approve new lease conditions.

7. Old Business:

- A. Discussion of Possible Adjustment in Compensation for PCTA Board of Directors – See Backup to Item 7A.

RECOMMENDED ACTION: PCTA Board discuss and provide direction to staff.

- B. Discussion of General Manager’s Performance Evaluation – See Backup to Item 7B.

RECOMMENDED ACTION: PCTA Board provide an update on the General Manager’s performance evaluation.

8. ADJOURNMENT TO **Wednesday, October 17, 2018**, AT 9:00 A.M. AT
FOUNTAIN VALLEY CITY HALL, CONFERENCE ROOM 1