

PUBLIC CABLE TELEVISION AUTHORITY

A Joint Powers Agency

10200 SLATER AVENUE ~ FOUNTAIN VALLEY, CA 92708

DATE: March 21, 2012

TIME: 8:30 A.M.

PLACE: Fountain Valley City Hall, Conference Room 1.

IN ACCORDANCE WITH CALIFORNIA GOVERNMENT REQUIREMENTS CODE SECTION 54954.2, THIS AGENDA IS POSTED NO LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK OF EACH MEMBER CITY OF THE PCTA.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2, OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED NO LESS THAN 24 HOURS PRIOR TO THE MEETING.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Minute Approval of February 15, 2012 Regular Meeting – See backup to Item 3.
4. Public Comments
Persons wishing to address the Board on matters of the PCTA may do so at this time as determined by the Chair; comments are limited to *three minutes*, or deferred until the specific agenda item.
5. Approval of Expenditures
 - A. Receive/File Demand Register No. 7312 to 7367 – See backup to Item 5A.
 - B. Receive/File Treasurer’s February 2012 Report – See backup to Item 5B.
 - C. Receive/File P.E.G. February 2012 Reports – See backup to Item 5C.
6. Reports
 - A. Report of Board Members
 - B. Report of Administration – See back-up to Item 6B.
 - C. Report of PCTA Attorney – See back-up to Item 6C.

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7. Unfinished Business

A. Report: Subcommittee on Benefits Policy

B. Sub-committee to Review and Consider Modifications to General Manager, Assistant Director, and Video Production Coordinator Job Descriptions, Salaries, Vacation and Leave Allowances, and Health Care and Dental Benefits

C. Website RFP Responses – See back-up to Item 7C.

8. New Business

A. City of Westminster: Expense Reimbursement Requests – See back-up to Item 8A.

B. Contract Renewal: Associate Producer, Yollenna M. – See back-up to Item 8B.

C. Consideration of Hiring of General Manager

D. Draft: Social Media Policy – See back-up to Item 8D.

E. Live Event Coverage: City of Huntington Beach – See back-up to Item 8E.

F. City of Huntington Beach: Council Chambers Lighting Quote – See back-up to Item 8F.

9. Closed Session

A. Public Employment: Review and Consideration of Modifications to General Manager, Assistant Director, and Video Production Coordinator Job Descriptions, Salaries, Vacation and Leave Allowances, and Health Care and Dental Benefits

B. Public Employment: Consideration of Hiring of General Manager

10. ADJOURNMENT TO 8:30A.M., WEDNESDAY, **April 18th, 2012**, at the **Fountain Valley City Hall, Conference Room 1.**