



Regular Meeting of December 19, 2012

10200 Slater Avenue
Fountain Valley, California 92708

1. Call to Order

PCTA Chairman Michael Vo called the meeting to order at 8:30 a.m.

2. Roll Call

Director Tri Ta	Westminster	Present	Chairman Michael Vo	Fountain Valley	Present
	Westminster		Director Cheryl Brothers	Fountain Valley	Present
Director Dave Shawver	Stanton	Present	Director Joe Shaw	Huntington Beach	Present
Director Carol Warren	Stanton	Present	Vice-chair Joe Carchio	Huntington Beach	Present

PCTA Staff members and city present

Michelle Molko	Attorney
Louis Rocha	PCTA Video Production Coord.
Nicole Cass	PCTA Assistant Manager

Also present

Laurie Frymire	Huntington Beach
Diane Dobbert	Westminster
Bill Sandoval	Stanton

3. **Approval of Minutes:** Director **Ta** moved approval of the **November 13, 2012** meeting minutes; seconded by Director **Shawver**, the motion passed unanimously. **Director Brothers abstained.**

4. **Public Comments:** None.

5. **Approval of Expenditures:** Director **Ta** moved approval for the Register of Demands No. **7847 - 7919**; seconded by Director **Shawver**, the motion passed. Director **Carchio** moved approval of the **November 2012** Treasurer’s Administrative Report; seconded by Director **Ta**, the motion passed. Director **Brothers** moved approval of the **November 2012** PEG Treasurer’s Report; seconded by Director **Warren**, the motion passed.

6. **Reports: A. Report of Board Members:** Councilwoman Cheryl Brothers from Fountain Valley and Councilman Joe Shaw from Huntington Beach introduced themselves as the new PCTA Directors representing their respective cities.

B. Report of the PCTA Attorney: Attorney Michelle Molko welcomed the new Board members.

C. Report of Administration: Assistant Director Nicole Cass summarized the report which included press releases printed in the last 30 days for PCTA production events, and channel change notifications sent from the video service providers.

Mr. Rocha updated the Board on timelines for all government access productions.

7. **Unfinished Business:** None.

8. **New Business: A. Cable Monitoring Services Policy** – Mr. Rocha provided the Board with a contract renewal for Jr. Producer Joe Coulter, which included a new Director Rate for those productions requiring less pre-production involvement than the existing Producer Rate. Moved by Director Ta, seconded by Director Brothers, the motion passed. **B. City of Westminster** – Miss Cass provided the Board with the invoice for reimbursement of their streaming of channel 3 over the internet. Director Brothers moved approval for the payment; seconded by Director Warren , the motion passed.

9. Chairman Vo **ADJOURNED** the meeting to **8:30 A.M.** Wednesday, **January 16th, 2013**, at the **Fountain Valley City Hall, Conference Room 1.**

Respectfully submitted,

Nicole Cass
Assistant Director