



Regular Meeting of January 16th, 2013

10200 Slater Avenue
Fountain Valley, California 92708

1. Call to Order

PCTA Chairman Michael Vo called the meeting to order at 8:33 a.m. After opening the meeting, a moment of silence was observed for the passing of TV host Huell Howser, who was well known for highlighting cities and events throughout California. His shows air in all the member cities and a special notice will run informing the public of when they may view his programming on channel 3.

2. Roll Call

Director Tri Ta	Westminster	Present	Chairman Michael Vo	Fountain Valley	Present
	Westminster		Director Cheryl Brothers	Fountain Valley	Present
Director Dave Shawver	Stanton	Present	Director Joe Shaw	Huntington Beach	Absent
Director Carol Warren	Stanton	Present	Vice-chair Joe Carchio	Huntington Beach	Present

PCTA Staff members and city present

Michelle Molko	Attorney
John Borack	General Manager
Louis Rocha	Video Production Coordinator
Nicole Cass	Assistant Manager

Also present

Laurie Frymire	Huntington Beach
Matt Mogensen	Fountain Valley
Diane Dobbert	Westminster
Julie Roman	Stanton

3. Approval of Minutes: Director **Ta** moved approval of the **December 19, 2012** meeting minutes; seconded by Director **Shawver**, the motion passed unanimously.

4. Public Comments: None.

5. Approval of Expenditures: Director **Carchio** moved approval for the Register of Demands No. **7920 - 7959**; seconded by Director **Warren**, the motion passed. Director **Carchio** moved approval of the **December 2012** Treasurer’s Administrative Report; seconded by Director **Ta**, the motion passed. Director **Carchio** moved approval of the **December 2012** PEG Treasurer’s Report; seconded by Director **Brothers**, the motion passed.

6. Reports: A. Report of Board Members: Councilman Dave Shawver made the board aware of a new fee listed on cellular telephone bills, and suggested members be diligent in reviewing their own invoices for changes to fees and rates.

B. Report of the PCTA Attorney: None.

C. Report of Administration: General Manager John Borack summarized the report which included press releases printed in the last 30 days for PCTA production events, channel change and rate increase notifications sent from the video service providers, as well as notice of completed staff reviews and, an upcoming request to meet with each member city regarding their individual goals for 2013.

Subsequent to Mr. Borack’s report, Director Shawver requested a sub-committee or close session called, so the Board may also review the performance of the General Manager. Following discussion on the best process to complete this task, a sub-committee consisting of Chairman Michael Vo and Director Cheryl Brothers were appointed to facilitate the General Manager review.

Lastly, Mr. Rocha updated the Board on timelines for all government access productions.

7. Unfinished Business: None.

8. **New Business: A. City of Westminster Video Streaming Reimbursement** – Miss Cass provided the Board with the invoice for reimbursement of internet streaming services for WTV3. Director Carchio requested staff perform a cost and services assessment, of existing and potential new providers who might negotiate a lower group rate for the same services. Director Shawver moved approval for the payment; seconded by Director Warren, the motion passed.
9. Chairman Vo **ADJOURNED** the meeting to **8:30 A.M.** Wednesday, **February 20th, 2013**, at the **Fountain Valley City Hall, Conference Room 1.**

Respectfully submitted,

Nicole Cass
Assistant Director