



MINUTES

Regular Meeting of March 20th, 2013

10200 Slater Avenue
Fountain Valley, California 92708

1. **Call to Order:** PCTA Chairman Michael Vo called the meeting to order at 8:32 a.m.

2. **Roll Call**

Director Tri Ta	Westminster	Present	Chairman Michael Vo	Fountain Valley	Present
Director Margie Rice	Westminster	Present	Director Cheryl Brothers	Fountain Valley	Present
Director Dave Shawver	Stanton	ABSENT	Director Joe Shaw	Huntington Beach	ABSENT
Director Carol Warren	Stanton	Present	Vice-chair Joe Carchio	Huntington Beach	Present

PCTA Staff members and city present

Michelle Molko	Attorney
John Borack	General Manager
Louis Rocha	Video Production Coordinator
Nicole Cass	Assistant Manager

Also present

Diana Dobbert	Westminster
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3. **Approval of Minutes:** Director **Ta** moved approval of the **February 20, 2013** meeting minutes; seconded by Director **Vo**, the motion passed unanimously. Director Rice abstained.

4. **Public Comments:** None.

5. **Approval of Expenditures:** Director **Rice** moved approval for the Register of Demands No. **7999-8058**; seconded by Director **Brothers**, the motion passed. Director **Brothers** moved approval of the **February 2013** Treasurer’s Administrative Report; seconded by Director **Carchio**, the motion passed. Director **Rice** moved approval of the **February 2013** PEG Treasurer’s Report; seconded by Director **Ta**, the motion passed.

6. **Reports: A. Report of Board Members:** Director Brothers inquired about the options for airing Fountain Valley City Council meetings and requested staff work with city staff to develop options and cost projections. She also requested a six month review occur for both budgets going forward as it appears some PEG budget items are in excess of their budget allotment. Staff suggested reviewing all vendors for the categories questions and will compile recommendations for the board in April.

B. Report of the PCTA Attorney: Miss Molko’s comments centered around AB185 which still in early drafts proposes to amend the Brown Act, specifically related to the changes in use and earmarks for cable revenue, referred to as franchise fees. She will keep the board informed on when and to whom their opinions should be expressed about the negative impact AB185 would have on their local community programs.

C. Report of Administration: General Manager John Borack summarized the report which included press releases printed in the last 30 days for PCTA production events, channel change and rate increase notifications sent from the video service providers, the upcoming Form 700 filing, a tour of the studio requested by the City of Santa Ana, the upcoming Fullerton Job Fair on April 17th and a page containing both SCAN and NATOA ‘save the dates’ for the upcoming May 30th and September 16-19 conferences.

Lastly, Mr. Rocha updated the Board on timelines for all government access productions.

7. **Unfinished Business:** Sub-committee for General Manager Performance Review – This item was held until after the closed session so the committee could complete the review process. Following the closed session the item was requested for continuance to the April meeting.

- 8. New Business: A. City of Westminster Video Streaming Reimbursement:** Mr. Borack provided the Board with the invoice for reimbursement of internet streaming services for WTV3. Staff continues to await a return call from Sire with the functional details of their service package to include in the Board's recently requested cost analysis for video streaming services. Director Ta moved approval for the reimbursement; seconded by Director Rice, the motion passed unanimously.

B. Production Contract Renewal, Yollenna Morales: Mr. Borack provided the board with a production contract for the current Associate Producer, Miss Morales. Director Ta moved the contract for approval; seconded by Director Rice the motion passed unanimously.
- 9. Closed Session: General Manager Annual Review:** No action was taken. The items will remain on the agenda.
- 10. Chairman Vo ADJOURNED** the meeting to **8:30 A.M. Wednesday, April 17th, 2013**, at the **Fountain Valley City Hall, Conference Room 1.**

Respectfully submitted,

Nicole Cass
Assistant Director