



MINUTES

Regular Meeting of March 19, 2014

**10200 Slater Avenue
Fountain Valley, California 92708**

1. **Call to Order:** PCTA Chairman **Joe Carchio** called the meeting to order at 8:35 a.m.

2. **Roll Call**

Director Tri Ta	Westminster	Present	Director Michael Vo	Fountain Valley	Absent
Director Margie Rice	Westminster	Present	Director Cheryl Brothers	Fountain Valley	Present
Vice-Chair Dave Shawver	Stanton	Present	Director Matthew Harper	Huntington Beach	Present
Director Carol Warren	Stanton	Present	Chair Joe Carchio	Huntington Beach	Present

PCTA Staff members present

Michelle Molko	Attorney
John Borack	General Manager
Louis Rocha	Manager of Video Production
Christine M. Gilbert	Administrative Assistant

Also present

Diana Dobbert	City of Westminster
Matt Mogensen	City of Fountain Valley
Julie Toledo	City of Huntington Beach
Julie Roman	City of Stanton

3. **Approval of Minutes:** Director **Rice** moved approval of the **February 19, 2014** meeting minutes; seconded by Director **Ta**, the motion passed unanimously as to those present.

4. **Public Comments:** None.

5. **Approval of Expenditures:** Director **Brothers** moved approval for the Register of Demands No. **8597-8680**; seconded by Director **Ta**, the motion passed unanimously as to those present. Director **Rice** moved approval of the **February 2014** Treasurer’s Administrative Report; seconded by Director **Ta**, the motion passed unanimously as to those present. Director **Brothers** moved approval of the **February 2014** PEG Treasurer’s Report; seconded by Director **Ta**, the motion passed unanimously as to those present.

6. **Reports:**

A. Report of Board Members: Vice-Chair **Shawver** shared that he was unable to get Wifi installed in businesses in the City of Stanton; Time Warner Cable is not installing services there, and other operators claim it is TWC’s jurisdiction. Vice-Chair **Shawver** distributed invitations to the Stanton Community Foundation’s Mayor’s Prayer Breakfast on March 27, 2014. Director **Ta** shared that Director **Rice** is being honored as “2014 Woman of the Year” at Senator Lou Correa’s *2014 Women Making a Difference* Awards and invited those present to attend the Award ceremony on March 27, 2014 at 4 pm. Director **Rice** asked to place an item on the April 2014 meeting agenda regarding holding future PCTA board meetings in each of the member cities, beginning this summer.

B. Report of Administration: General Manager **John Borack** summarized the report, which included channel, rate change and programming notifications from the video service providers; information regarding Assembly Joint Resolution 39, which would allow access centers the ability to utilize PEG funds for operations as well as for capital purposes. (Members of the Board will be forwarded a template for a letter of support that each may send in individually to show support for the resolution, and one will also be sent on behalf of PCTA); a note from Director **Ta** to PCTA staff, thanking them for their work on the Westminster Tabletop Expo video; an update regarding the merger of Time Warner Cable with Comcast; a reminder that the SCAN NATOA conference is June 18, and board members wishing to attend should “save the date”; a reminder of the April 1 deadline to file Conflict of Interest form 700 with the County; a broadcast network surcharge of \$2.25 per month being added to Time Warner Cable bills; the attendance of PCTA staff at a webinar on revenue streams for PEG centers; the recent taping of three

episodes of *Reflections of Former Mayors*, and the upcoming production of a Westminster Mayors Round-Table.

Video Production Manager **Louis Rocha** presented the production status report, including the status of the anti-bullying documentary. Director **Shawver** suggested including an “in memoriam” at the end of the Westminster Mayors Round-Table to honor the past mayors who have passed away; all agreed to the idea. Director **Rice** requested coverage for the 75th Anniversary of the Midway City Sanitary District event, for which Liaison **Diana Dobbert** will submit a request form. Director **Brothers** commented that Fountain Valley officials will be meeting with Vector Control regarding the production of a Vietnamese PSA regarding mosquitoes featuring Director **Vo**. Director **Brothers** also suggested doing a similar PSA in Spanish with a city official, for which Director **Warren** suggested Stanton Mayor Rigo Ramirez.

C. Report of the PCTA Attorney: Attorney **Michelle Molko** updated the Board on the lawsuit the City of Los Angeles has filed against Time Warner Cable for nearly \$10 million, for franchise and PEG fees allegedly owed to the City.

7. Unfinished Business: None.

8. New Business

A. Video Streaming Reimbursement Request for WTV3 - Director **Shawver** moved approval of the reimbursement; Member **Ta** seconded, with the motion passing unanimously as to those present. At the request of the board, beginning with the April 16, 2014 board meeting, the video streaming reimbursement request for WTV3 will be moved to the consent calendar.

B. Renewal of PEG Production Contracts—Attorney **Michelle Molko** stated that the contracts were revised to reflect standard language for independent contractors; the only change for the individuals would be the scope of work and compensation. The board requested an updated list with the rates for each contractor’s compensation for each type of service. Member **Ta** moved to defer the item to the April 16, 2014 meeting; seconded by Director **Brothers**, the motion passed unanimously as to those present.

C. Receive and File: Annual Audit FY 2011-2012—General Manager **Borack** presented the Audit to the board. Director **Rice** moved to receive and file the audit; Director **Ta** seconded, and the motion passed unanimously as to those present.

10. Chairman Carchio ADJOURNED the meeting to **8:30 A.M.** Wednesday, **April 16, 2014**, at the **Fountain Valley City Hall, Conference Room 1.**

Respectfully submitted,

John Borack
General Manager