

# PUBLIC CABLE TELEVISION AUTHORITY

A Joint Powers Agency

10200 Slater Ave., Fountain Valley, CA 92708

## AGENDA

**DATE:** July 15, 2015  
**TIME:** 8:30 A.M.  
**PLACE:** Fountain Valley City Hall, Conference Room 1

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IN ACCORDANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2, THIS AGENDA IS POSTED NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK OF EACH MEMBER CITY OF PCTA.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO BE SUBMITTED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH SECTION 54954.2 OR AS SET FORTH ON A SUPPLEMENTAL AGENDA POSTED NOT LESS THAN 24 HRS PRIOR TO THE MEETING.

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1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Comments: Persons wishing to address the Board on PCTA matters may as determined by the Chair; comments are limited to *three minutes* or deferred until the specific agenda item.
4. Consent Calendar: All matters listed under the Consent Calendar are considered to be routine and will be enacted on simultaneously with one motion without discussion, unless separate action and/or discussion is requested by a board member, staff, or a member of the public.
  - A. Minute Approval of June 10, 2015 Regular Meeting - See backup to Item 4A.
  - B. Receive/File Register No. 9450 through 9493 - See backup to Item 4B.
  - C. Receive/File June 10, 2015 Treasurer's/Administrative Expenditures Reports - See backup to Item 4C.
  - D. Receive/File June 2015 P.E.G. Reports - See backup to Item 4D.
  - E. Video Streaming Reimbursement for WTV3, June 2015 – See backup to Item 4E.
  - F. Receive/File FY 2013-2014 Audit – See Backup to Item 4F.

*RECOMMENDED ACTION: PCTA Board approve all items on the Consent Calendar.*

5. Reports:

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- A. Report of Board
  - B. Report of Administration – See backup to item 5B.
  - C. Report of Attorney
6. Closed Session:
- A. Public Employee Performance Evaluation: Administrative Assistant
  - B. Public Employee Performance Evaluation: Production Manager
  - C. Public Employee Performance Evaluation: General Manager
7. New Business:
- A. Consideration and Possible Action to Approve Merit Increases for Administrative Assistant and Production Manager  
*RECOMMENDED ACTION: PCTA Board approve the merit increases for the Administrative Assistant and Production Manager.*
  - B. Consideration and Possible Action to Approve Merit Increase for General Manager  
*RECOMMENDED ACTION: PCTA Board approve the merit increase for the GM.*
  - C. Consideration of Changing Day/Time of Monthly Board Meetings  
*RECOMMENDED ACTION: PCTA Board discuss and provide direction to staff.*
  - D. Approval of Production Contracts – See Backup to Item 7D  
*RECOMMENDED ACTION: PCTA Board approve the production contracts.*
  - E. Amendment of Vacation, Holiday and Sick Leave Policy – See Backup to Item 7E  
*RECOMMENDED ACTION: PCTA Board review and approve the revised policy*
8. Old Business:
- A. Update of PCTA Programming and Video Production Policy  
*RECOMMENDED ACTION: PCTA Board review and approve the recommended updates to the policy.*
9. ADJOURNMENT TO **Wednesday, August 19, 2015**, AT A TIME TO BE DETERMINED, AT FOUNTAIN VALLEY CITY HALL, CONFERENCE ROOM 1