



MINUTES

Regular Meeting of October 19, 2016

**10200 Slater Avenue
Fountain Valley, CA 92708**

1. Call to Order: Vice Chair **Barbara Delgleize** called the meeting to order at 9:13 a.m.

2. Roll Call

Chair Tri Ta	Westminster	Absent	Director Michael Vo	Fountain Valley	Present
Director Margie Rice	Westminster	Present	Director Cheryl Brothers	Fountain Valley	Present
Director Dave Shawver	Stanton	Present	Director Mike Posey	Huntington Beach	Absent
Director Carol Warren	Stanton	Present	Vice Chair Barbara Delgleize	Huntington Beach	Present

PCTA staff members present

Bill Marticorena	Attorney
John M. Borack	General Manager
Louis Rocha	Video Production Manager
Christine M. Gilbert	Administrative Assistant

Also present

Diana Dobbert	City of Westminster
Tim Davis	City of Fountain Valley
Julie Roman	City of Stanton
Maggie Le	City of Fountain Valley

3. Public Comments: None.

4. Consent Calendar: Director **Shawver** motioned to approve the consent calendar; seconded by Director **Brothers**, the motion passed unanimously as to those present.

5. Reports:

A. Report of Board Members: Director **Rice** wanted to compliment the PCTA team that covers the City Council Meetings for the City of Westminster, saying they do a great job and are always friendly and helpful. General Manager **Borack** said he would be happy to pass the compliment on to the team. Director **Brothers** shared highlights from the NATOA conference which she attended, including information regarding Small Cell applications, and the need for cities to have ordinances in place to handle them.

B. Report of Administration: General Manager **Borack** summarized the administrative report, which included channel, rate change and programming notifications from the video service providers; eleven pieces of recent press coverage from each of the four Member Cities; an updated customer complaint log; a quarterly Franchise Fees by City chart for the Second Quarter of 2016; PCTA staff reports on the national NATOA conference; second and third place wins by PCTA at the 2016 NATOA Government Programming Awards in the Visual Arts and Live Programming categories, respectively; General Manager **Borack**'s scheduled time off beginning November 21, 2016 and lasting through the end of the month; and PCTA's upcoming Live Election Night Coverage on November 8. An update on Board members being transitioned from 1099s to W-2s was also presented; after some discussion, the Board directed staff to move forward with the change to W-2s, effective immediately. General Manager **Borack** continued the report with an update on drone insurance; the possibility of expanding PCTA into other cities; and an issue with the unauthorized distribution of the Fountain Valley Candidates Forum video. Director **Shawver** mentioned that Frontier plans to continue to build out in the City of Stanton. Video Production Manager **Rocha** presented the production status report.

C. Report of Attorney: In response to an article included in the Administrative report regarding the City of Pasadena's plan to possibly levy a tax on Netflix subscriptions, Attorney **Marticorena** gave an overview of the situation.

6. New Business:

A. Approval of Adjusted 2016-17 Budgets: General Manager **Borack** summarized the final budgets which required minor adjustments after the August 2016 Board meeting, where salary adjustments for PCTA staff were approved by the Board. Director **Shawver** motioned to approve the adjusted budgets for 2016-17; seconded by Director **Rice**, the motion passed unanimously as to those present.

B. Purchase of New Field Camera Equipment: General Manager **Borack** summarized the need to replace PCTA's current field camera equipment, and Video Production Manager **Rocha** provided information on the status of the current equipment, which is more than seven years old. Director **Rice** motioned to authorize PCTA staff to obtain bids for the purchase of new field camera equipment; seconded by Director **Vo**, the motion passed unanimously as to those present.

7. Old Business: None.

8. Vice Chair Delgleize adjourned the meeting to **9:00 A.M. Wednesday, November 16, 2016** at Fountain Valley City Hall, Conference Room 1.

Respectfully submitted,

John M. Borack
General Manager