



MINUTES

Regular Meeting of April 19, 2017

**10200 Slater Avenue
Fountain Valley, CA 92708**

1. Call to Order: Vice Chair **Carol Warren** called the meeting to order at 9:06 a.m.

2. Roll Call

Director Tri Ta	Westminster	Present	Director Michael Vo	Fountain Valley	Absent
Director Margie Rice	Westminster	Present	Chair Cheryl Brothers	Fountain Valley	Present
Director Dave Shawver	Stanton	Present	Director Patrick Brenden	Huntington Beach	Absent
Vice Chair Carol Warren	Stanton	Present	Director Lyn Semeta	Huntington Beach	Absent

PCTA staff members present

John M. Borack	General Manager
Louis Rocha	Video Production Manager
Christine M. Gilbert	Administrative Assistant
Emily Webb	Attorney

Also present

Diana Dobbert	City of Westminster
Tim Davis	City of Fountain Valley
Roxana Morales	City of Stanton
Eduardo Higuchi	Signature Resources
Keith Baumgarn	Signature Resources

3. Public Comments: None.

4. Consent Calendar: Director **Ta** motioned to approve the consent calendar; seconded by Vice Chair **Warren**, the motion passed unanimously as to those present, with Director **Rice** abstaining as to 4A, Minute Approval of March 15, 2017 Regular Meeting.

5. Reports:

A. Report of Board Members: Director **Shawver** shared that he has received offers in the mail for “New Customer” prices for services from AT&T. General Manager **Borack** and the Board discussed how, unfortunately, this is a standard practice amongst all video service providers in an effort to gain new subscribers.

B. Report of Administration: General Manager **Borack** summarized the administrative report, which included channel, rate change and programming notifications from the video service providers, including an update from Frontier regarding an increase in the Regional Sports fee which will now be \$5.99; recent press coverage, including “PCTA Wins Award for Stanton Program” in the *Orange County Register*, 03/31/2017; “Young at Heart Spotlights Seniors in Our Community,” Fountain Valley Senior Center’s *Centerpiece*, April 2017; “New to Summerfest: A Parade and Fireworks Show,” (PCTA was mentioned) in the *Fountain Valley View*, 03/23/17; “Former HB Mayor Debbie Cook Appears on ‘Reflections of Former Mayors,’” on the Huntington Beach Community Forum Facebook page, 3/28/17; “PCTA Wins WAVE Award” on the City of Stanton website; and “PCTA Wins WAVE Award for Fountain Valley Program” on the Fountain Valley City Hall Facebook page, 3/28/17; an updated customer complaint log; an update that the legal notice regarding PCTA Ordinance No. 2017-1 was published in the *Orange County News* on March 29, 2017; an update on the annual PCTA

Audit which is underway, being performed by White Nelson Diehl Evans; a staff announcement that Administrative Assistant Christine **Gilbert** will be leaving PCTA in June 2017 (General Manager Borack will bring ideas regarding filling the position to the next month's board meeting); the attendance of PCTA at the upcoming National Association of Broadcasters (NAB) Conference, at which possible equipment for the PCTA production vehicle will be explored; a reminder for Board Members to turn in their Direct Deposit forms, all of which are needed before the switch to direct deposit can be made; and a screening of the PCTA-produced coverage of the "Stanton Youth in Government Day." Production Manager **Louis Rocha** presented the production status report.

C. Report of Attorney: Attorney **Emily Webb** had nothing to report, aside from confirming that with the posting of the Ordinance in the local paper, all the legal requisites were met.

6. New Business:

A. Discussion of Social Security/401K for PCTA Employees: General Manager **Borack** introduced Eduardo Higuchi from Signature Resources to discuss retirement plan options for PCTA employees. Director **Shawver** summarized the desire for PCTA to pursue a retirement option that would fulfill Federal requirements, but allow PCTA employees to opt out of Social Security and opt in to another retirement option. Regarding PCTA contribution towards retirement, Chair **Brothers** noted that PCTA already contributes 7.5% towards Social Security, so that amount might serve as a baseline when looking at other options that would require an employer contribution. Chair **Brothers** also distinguished that PCTA funds are not taxpayer money, but come via fees paid by video subscribers. Keith Baumgarn from Signature Resources has been researching possible options for PCTA, and was of the opinion that PCTA could not have a 401K, and must have a plan with an employer contribution, not an employee pay-in. As for PCTA's ability to opt out of Social Security, he had acquired two varying legal opinions. Mr. Baumgarn will continue his research and follow up with General Manager **Borack** to inform him of his findings. Director **Shawver** gave his opinion that if a 401K or other option is possible, he believes it is the agency's duty to contribute. Director **Shawver** noted that through OCFA, also a Joint Powers Authority, 401Ks are possible, and PCTA as a JPA should be the same. Chair **Brothers** countered that there are hundreds if not thousands of JPAs in Orange County which all vary as to requirements due to where their funds come from, and how members are appointed. Fountain Valley Liaison **Tim Davis** informed the Board that City employees receive benefits in the form of a 457B. General Manager **Borack** was directed to follow up with Laurie Ziller at OCFA and Kathy from EMPOWER, serving the City of Fountain Valley, for more information on the plans that these two entities offer. Director **Ta** motioned to move the discussion to the next PCTA Board Meeting; seconded by Director **Warren**, the motion passed unanimously as to those present.

7. Old Business:

A. Purchase of Centralized Networked Storage System: General Manager **Borack** summarized the discussion regarding the purchase and provided the three bids acquired for the purchase. Vice Chair **Warren** asked if the storage would be scalable, to which Production Manager **Rocha** responded that he was unsure of the scalability, but that the current system offers more than adequate amount of storage for PCTA's needs. Director **Shawver** questioned whether the bids included training; General Manager **Borack** answered in the affirmative. Director **Shawver** motioned to accept the lowest bid, which was from VMI, Inc., in the amount of \$32,961.80; seconded by Director Ta, the motion passed unanimously as to those present.

8. Chair **Brothers** **ADJOURNED** the meeting to **9:00 A.M. Wednesday, May 17, 2017** at Fountain Valley City Hall, Conference Room 1.

Respectfully submitted,

John M. Borack
General Manager